



CO-OPERATIVE LEASING COMPANY LIMITED

“Ceyesta House”, No.327/3/1, Galle Road, Colombo-03, Sri Lanka

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APPLICATION FOR LEASING/ HIRE PURCHASE FACILITY

I/We the undersigned desire to enter into a facility upon terms and conditions of your Leasing / Hire Purchase facility for the vehicle /machine described in the schedule No. 2.0 to this application form. I/We give below the true information required by you to consider our proposal.

Please complete this application in full. Insufficient information may cause delay in processing your application.

Leasing Facility Hire Purchase Facility Facility Amount Rs.

1.0 Applicant's Details

Title Mr Mrs Miss Ms. Other

Name in Full :

NIC No/Passport No:

Date of Birth:

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Residential Address :

Current Residential Status: Owned Rented Living with parents Provided by Employer Other

Number of years at present address :

Permanent Address: (If same as above, write "AS ABOVE") * attach copy of utility bill.

Telephone No Residence

Telephone No Mobile

E-mail address (if any):

Education : Primary Secondary Graduate Post Graduate Professional

Single Married Widowed Divorced

Total Number of Dependents

Name of Spouse:

Spouse's NIC No

1.1 Employment Details of Applicant

Profession:

Name of Employer/Business :

Office/Business Address :

Telephone Number. :

Contact Person:

Nature of Business :

Present Position (Designation) :

Previous Employment : (If any)

How long have been in the above Job?

Employer / Designation

No. of Years

1).....

2).....

1.2 Financial Details - * Attach pay slips / salary confirmation from employer

Earnings

Employment (Net Income)

Business Income

Other Income (Specify)

1)

2)

3)

(a)Total Earnings

Expenses

Household Expenses

Rent / Mortgage Instalments

Loan / Lease Repayments

Other Expenses (Specify)

1)

2)

(b)Total Expenditure

Surplus (a - b)

1.3 Financial Relationship

Type of Accounts	Bank	Branch	Account No
Savings			
Current (Personal)			
Current (Business)			
Fixed Deposit			

1.4 Financial Liabilities

Institution				
Type of Facility				
Credit Limit				
Monthly Installment				
Outstanding Balance				

1.5 Assets (Properties / Vehicles / Shares / Life Policies)

Type of Asset			
Deed/ Reg. No			
Purchase Value			
Market Value			
Free Hold/ Mortgage/ Lease Hold			

2.0 Asset to be financed

2.01 Type of the asset :	Vehicle <input type="checkbox"/>	Equipment <input type="checkbox"/>	Machinery <input type="checkbox"/>
2.02 Condition:	Brand New <input type="checkbox"/>	Reconditioned <input type="checkbox"/>	Used <input type="checkbox"/>
2.03 Reg No - and Year	Chassis No. <input type="text"/>		Engine No. <input type="text"/>
2.04 Brand Model & Manu` Year:	<input type="text"/>		

2.04 Present Market Value of the Vehicle According to the Valuation (Rs).....

2.05 Name of the Valuer:

2.06 Purpose of the Vehicle/Asset: Hiring Private Commercial

If Hiring or Commercial, give details:

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2.07 Address of Vehicle/Asset will be located:

2.08 Nearest Post Office & Police Station:

3.0 Supplier / Vendor Details

3.01 Name of the Supplier of Vehicle/Asset:

3.01 Address: T.P :

4.0 Securities and Collaterals

Additional Security / Collaterals (If Any)

5.0 Guarantors' Details

5.1 Personal Details of Guarantor 01					Personal Details of Guarantor 02				
Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Other					Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Other				
Name in Full :					Name in Full :				
NIC No/Passport No:					NIC No/Passport No:				
Date of Birth					Date of Birth				
Permanent Address: * attach copy of utility bill.					Permanent Address: * attach copy of utility bill.				
Telephone No Residence					Telephone No Residence				
Telephone No Mobile					Telephone No Mobile				
E-mail address(if any):					E-mail address(if any):				

5.3 Employment Details of Guarantors									
Profession:					Profession:				
Name of Employer / Business:					Name of Employer / Business:				
Office Address :					Office Address :				
Telephone Number. :					Telephone Number. :				
Nature of Business :					Nature of Business :				
Present Position (Designation) :					Present Position (Designation) :				
How long have been in the above Job?					How long have been in the above Job?				

5.4 Financial Details - * Attach pay slips / salary confirmation from employer			
<u>Earnings</u>		<u>Earnings</u>	
Employment (Net Income)	Employment (Net Income)
Business Income	Business Income
Other Income (Specify)	Other Income (Specify)
1)	1)
2)	2)
3)	3)
Total Earnings	_____	Total Earnings	_____
<u>Expenses</u>		<u>Expenses</u>	
Household Expenses		Household Expenses	
Rent / Mortgage Instalments	Rent / Mortgage Instalments
Loan / Lease Repayments	Loan / Lease Repayments
Other Expenses (Specify)	Other Expenses (Specify)
1)	1)
2)	2)
Total Expenditure	_____	Total Expenditure	_____
Surplus		Surplus	

We warrant that the answers give overleaf and in the attached annexures are in very respect true & accurate and that we have not withheld any information likely to effect the acceptance of this proposal and we agree that this proposal and declaration shall be the basis of the contract between us and that you are entitled to terminate the hiring under any Leasing / Hire Purchasing facility which may be entered in to upon this proposal and call upon us to return the Vehicles/Assets and Accessories if at any time you find that there has been any material misstatement or material nondisclosure in this proposal.

I/we authorize Co-Operative Leasing Company Limited to obtain reference on my credit worthiness / standing and details of all credit facilities from the Credit Information Bureau of Sri Lanka (CRIB) / Financial/Lending Institution and / or any other individual.

I/We also do hereby declare that we fully understand the contents of this document which has been read and explained to us in our own language and the nature and scope of this transaction which we acknowledge is in every respect a lease / a hire purchase contract and not one such as would constitute money lending.

Placed their signatures on the Day of Year.....

.....
Signature of
Applicant

.....
Signature of
Guarantor 01

.....
Signature of
Guarantor 02

Check List (For Office Use Only)

Lessee / Hirer		Deed & Other Documents of Land & Property Ownership		
Completed Application		Receipts of Paid Income Tax		
Invoice		Completed Lease / HP agreement		
Valuation Report		General Investigation Report (GIR) with Road Map		
CR of the Vehicle		Duly signed Transfer Papers MTA 06, MTA08, and MTA03.		
Valid Revenue License				
Tax Receipts of Diesel or Luxury, Semi Luxury (since 1995/1996)				
Insurance Card		Guarantors	01	02
Insurance Policy assignment Letter		Photocopy of N.I.C/D.L/ P.P		
3 No's of Passport size Photographs		Certificate of Residence /Billing proof		
Photocopies of N.I.C/D.L/ P.P (Applicant & Spouse)		Bank Statement for the last 3 Months		
Certificate of Residence / Billing proof		Pay slips for the last 1, 2, 3 months		
Bank Statement for the last 3 Months		Deed & Other Documents of Land & Property Ownership		
Pay slips for the last 3 months		Receipts of Paid Income Tax		
Duplicate Key of the Vehicle				

Marketing Officer's Comments

<p style="text-align: center;">..... Signature</p> <p>Authorized Signature for Processing forward the Application</p> <p style="text-align: center;">..... Signature</p>	<p style="text-align: center;">..... Date</p> <p style="text-align: center;">..... Date</p>
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