



# CO-OPERATIVE LEASING COMPANY LIMITED

“Ceyesta House”, No.327/3/1, Galle Road, Colombo-03, Sri Lanka  
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## APPLICATION FOR MORTGAGE LOAN FACILITY

I/We the undersigned desire to enter into a facility upon terms and conditions of your Mortgage Loan facility for the Land described in the schedule No. 2.0 to this application form. I/We give below the true information required by you to consider our proposal.

**Please complete this application in full. Insufficient information may cause delay in processing your application.**

\*Facility Amount Rs.

\*Tenor / Repayment Periods

### 1.0 Applicant's Details

Title Mr  Mrs  Miss  Ms.  Other .....

Name in Full :

NIC No/Passport No:

Date of Birth:

Residential Address :

Current Residential Status: Owned  Rented  Living with parents  Provided by Employer Other

Number of years at present address :

Permanent Address: (If same as above, write "AS ABOVE") \* attach copy of utility bill.

Telephone No Residence

Telephone No Mobile

E-mail address:

Education : Primary  Secondary  Graduate  Post Graduate  Professional

Single  Married  Widowed  Divorced

Total Number of Dependents

Name of Spouse:

NIC No of Spouse:

### 1.1 Applicant's Employment Details

Profession:

Name of Employer :

Office Address :

Telephone Number. :

Contact Person:

Nature of Business / Occupation:

Present Position (Designation) :

How long have been in the above Job? .....

Previous Employment : (If any)

Employer / Designation

No. of Years

1).....

2).....

### 1.2 Financial Details - \* Attach pay slips / salary confirmation from employer

#### Earnings

Employment (Net Income) .....

Business Income .....

Other Income (Specify)

1) .....

2) .....

3) .....

(a)Total Earnings .....

#### Expenses

Household Expenses .....

Rent / Mortgage Instalments .....

Loan / Lease Repayments .....

Other Expenses (Specify)

1) .....

2) .....

(b)Total Expenditure .....

Net Income(a - b)

1.3 Financial Relationship			1.4 Financial Liabilities		
Type of Accounts	Bank & Branch	Account No	Institution		
Savings			Type of Facility		
Current (Personal)			Credit Limit		
Current (Business)			Monthly Installment		
Fixed Deposit			Outstanding Balance		

1.5 Assets (Properties / Vehicles / Shares / Life Policies)			
Primary Applicant			
Type of Asset			
Deed/ Reg. No			
Purchase Value			
Market Value			
Free Hold/ Mortgage/ Lease Hold			

**2.0 Collateral Offered**

2.01 Description of collateral offered:.....  
 .....  
 .....

2.02 Plan Date:	2.03 Lot No:
2.04 Plan No :	2.05 Size of Property:
2.06 North:	2.07 East:
2.08 South:	2.09: West

2.10 Present Market Value According to the Valuation (Rs).....  
 2.11 Forced Sale Value:.....  
 2.09 Name of the Valuer: .....

2.10 Address at which the land is located:

2.11 Nearest Post Office & Police Station:

Additional Security / Collaterals (If Any)

**3.0 Guarantors' Details**

3.1 Personal Details of Guarantor 01		Personal Details of Guarantor 02	
Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Other .....	Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Other .....	Name in Full :	Name in Full :
NIC No/Passport No: <input type="text"/>	NIC No/Passport No: <input type="text"/>	Date of Birth: <input type="text"/>	Date of Birth: <input type="text"/>
Permanent Address: * attach copy of utility bill.	Permanent Address: * attach copy of utility bill.	Telephone No Residence <input type="text"/>	Telephone No Residence <input type="text"/>
Telephone No Mobile <input type="text"/>	Telephone No Mobile <input type="text"/>	Telephone No Residence <input type="text"/>	Telephone No Residence <input type="text"/>
Telephone No Mobile <input type="text"/>	Telephone No Mobile <input type="text"/>	Telephone No Mobile <input type="text"/>	Telephone No Mobile <input type="text"/>

E-mail address:				E-mail address:			
<b>3.3 Employment Details of Guarantors</b>							
Profession:				Profession:			
Name of Employer :				Name of Employer :			
Office Address :				Office Address :			
Telephone Number. :				Telephone Number. :			
Nature of Business :				Nature of Business :			
Present Position (Designation) : How long have been in the above Job? .....				Present Position (Designation) : How long have been in the above Job? .....			
<b>3.4 Financial Details - * Attach pay slips / salary confirmation from employer</b>							
<u>Earnings</u>				<u>Earnings</u>			
Employment (Net Income)		.....		Employment (Net Income)		.....	
Business Income		.....		Business Income		.....	
Other Income (Specify)		.....		Other Income (Specify)		.....	
1)		.....		1)		.....	
2)		.....		2)		.....	
3)		.....		3)		.....	
Total Earnings		.....		Total Earnings		.....	
<u>Expenses</u>				<u>Expenses</u>			
Household Expenses		.....		Household Expenses		.....	
Rent / Mortgage Instalments		.....		Rent / Mortgage Instalments		.....	
Loan / Lease Repayments		.....		Loan / Lease Repayments		.....	
Other Expenses (Specify)		.....		Other Expenses (Specify)		.....	
1)		.....		1)		.....	
2)		.....		2)		.....	
Total Expenditure		.....		Total Expenditure		.....	
<b>Net Income</b>		<input type="text"/>		<b>Net Income</b>		<input type="text"/>	

I/We warrant that the answers give overleaf are in very respect true & accurate and that we have not with-held any information likely to effect the acceptance of this proposal and we agree that this proposal and declaration shall be the basis of the contract between us and that you are entitled to terminate the contract under any Mortgage Loan Facility which may be entered in to upon this proposal at any time you find that there has been any material misstatement or material nondisclosure in this proposal.

I/we authorize Co-Operative Leasing Company Limited to obtain reference on my credit worthiness / standing and details of all credit facilities from the Credit Information Bureau of Sri Lanka (CRIB) / Financial/Lending Institution and / or any other individual.

I/We also do hereby declare that we fully understand the contents of this document which has been read and explained to us in our own language and the nature and scope of this transaction which we acknowledge is in every respect a lease / a hire purchase contract and not one such as would constitute money lending.

Placed their signatures on the ..... Day of .....Year.....

.....  
**Signature of Applicant**

.....  
**Signature of 1<sup>st</sup> Guarantor**

.....  
**Signature of 2<sup>nd</sup> Guarantor**

**Check List (For Office Use Only)**

<b>Borrower</b>		<b>Guarantors</b>	01	02
Completed Application		Photocopy of N.I.C/D.L/ P.P		
Photocopies of N.I.C / D.L / P.P (Applicant & Spouse)		Certificate of Residence /Billing proof		
Certificate of Residence / Billing proof		Bank Statement for the last 3 Months		
Valuation Report		Pay slips for the last 1, 2, 3 months		
Deed & Other Documents of Land & Property Ownership		Deed & Other Documents of Land & Property Ownership		
Bank Statement for the last 3 Months		Receipts of Paid Income Tax		
Pay slips/Income proofs for the last 3 months				
Completed Mortgage agreement				
General Investigation Report (GIR) with Road Map				

**Marketing Officer's Comments**

.....

**Signature**

.....

**Date**

**Authorized Signature** for Processing forward the Application

.....

**Signature**

.....

**Date**